

1 The Seabrook Civil Service Commission held a meeting on Monday, April 28, 2014 at Seabrook
2 City Hall, 1700 First Street, Seabrook, Texas to discuss, and if appropriate take action on the
3 items listed below.

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5 **THOSE PRESENT WERE:**

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7 JOHN CHISLER CHAIR
8 NATALIE PICH A VICE-CHAIR
9 JOE WINTER COMMISSIONER
10 ANNETTE BLACK CIVIL SERVICE DIRECTOR
11 JOYCE BICE CIVIL SERVICE SECRETARY
12 CONNIE ACOSTA CIVIL SERVICE ATTORNEY

13
14 **ALSO PRESENT WERE:**

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16 GAYLE COOK CITY MANAGER
17 SEAN WRIGHT CAPTAIN

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19 Chairman Chisler convened the meeting at 6:00 p.m.
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- 21 1. Consider and take action to approve the minutes of the January 27, 2014, Civil Service
22 Commission meeting.

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24 Motion was made by Mr. Winter and seconded by Vice-Chair Picha to approve the
25 minutes of the January 27, 2014 Civil Service Commission meeting as written.

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27 **MOTION CARRIES UNANIMOUSLY.**

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29 2. Present and discuss Ordinance No. 2014-11, Civil Service Classification System,
30 amending the number of positions in each classification, as proposed by the Chief of
31 Police, to be formally submitted and adopted by the Seabrook City Council.

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33 There was some discussion concerning the needs for the revision to the ordinance, and
34 Captain Wright explained that with Chief Holomon retiring, the elimination of the captain
35 position and the addition of a sergeant position would be put to better use. There was
36 additional discussion concerning the impact to the budget concerning these changes.

37 Motion was made by Vice-Chair Picha and seconded by Mr. Winter to approve accept
38 Ordinance 2014-11, Civil Service Classification System, as a recommendation from the
39 Police Chief, to be presented to City Council.

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41 **MOTION CARRIES UNANIMOUSLY.**

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43 3. Consider and take action to approve the Notice to Test for the position of Sergeant for a
44 testing date on September 17, 2014, to be posted after June 17th, 2014.
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Motion was made by Natalie Picha and seconded by Mr. Winter to approve the Notice to Test for the position of Sergeant as written.

MOTION CARRIES UNANIMOUSLY.

4. Consider and take action to set the date for a Police Officer – Entry Level Entrance Examination. Proposed set date to be June 4th, 2014.

Motion was made by Mr. Winter and seconded by Vice-Chair Picha to accept the proposed date of June 4th, 2014 for a Police Officer – Entry Level Examination.

MOTION CARRIES UNANIMOUSLY.

5. Discuss and consider possible action on revisions to the City of Seabrook Civil Service Rules and Regulations, Section 143.023 Eligibility for Beginning Position.

There was some discussion concerning the rough draft for the requirements for Section 143.023 Eligibility for Beginning Position, and the Commission advised staff to bring back a final version for consideration.

6. Consider future meeting dates and agenda items.

The commission agreed to a proposed meeting date of May 19th.

Motion was made by Vice-Chair Picha and seconded by Mr. Winter to adjourn..

MOTION CARRIES UNANIMOUSLY.

The meeting was adjourned at 6:27 p.m.

APPROVED THIS 19th DAY OF May, 2014.


John Chisler, Chairman


Joyce Bice, Secretary